

Agenda



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Date: 11 October 2019

A MEETING OF THE

Joint Staff Committee

WILL BE HELD ON MONDAY 21 OCTOBER 2019 AT 1.00 PM

**MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,
ABINGDON, OXFORDSHIRE, OX14 4SB**

Members of the Committee:

Sue Cooper (South
Oxfordshire District Council)
Jane Murphy (South
Oxfordshire District Council)

David Turner (South
Oxfordshire District
Council)
Debby Hallett (Vale of
White Horse District
Council)

Emily Smith (Vale of White
Horse District Council)
Elaine Ware (Vale of White
Horse District Council)

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1 Election of chair

To elect a chair of the committee for the 2019/20 municipal year.

2 Appointment of vice-chair

To appoint a vice-chair of the committee for the 2019/20 municipal year.

3 Apologies and notification of substitutes

4 Declaration of interest

5 Minutes of previous meeting

To adopt and sign as a correct record the minutes of the committee's meeting held on 17 January 2019 (attached).

6 Exclusion of the public

Purpose: to consider whether to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

7 Confidential Minutes of previous meeting

To adopt and sign as a correct record the confidential minutes of the committee's meeting held on 17 January 2019.

8 Staff structure matters

To consider the report of the Acting Deputy Chief Executive – Transformation and Operations to follow.

MARGARET REED

Head of Legal and Democratic

Minutes



Listening Learning Leading



OF A MEETING OF THE

Joint Staff Committee

HELD AT 3.00 PM ON THURSDAY 17 JANUARY 2019

MEETING ROOM 4, 135 EASTERN AVENUE, MILTON PARK, MILTON,
OX14 4SB

Present

Councillors: Roger Cox (Chairman), Ed Blagrove, Paul Harrison (as substitute for Kevin Bulmer), Jane Murphy, David Nimmo-Smith and Emily Smith

Apologies:

Kevin Bulmer tendered an apology.

Officers:

Steven Corrigan, Adrianna Partridge and Mark Stone

Also present:

Councillor Ian White

11 Election of vice-chairman

David Nimmo-Smith was elected vice-chairman of the committee for the remainder of the 2018/19 municipal year.

12 Declaration of interest

None.

13 Minutes

RESOLVED: to adopt and agree that the chairman sign as a correct record the minutes of the committee's meetings held on 18 June and 10 July 2018.

14 Exclusion of the public

RESOLVED: to exclude members of the press and public from the meeting for the following items of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- i. they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of the Act, and
- ii. the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

15 Minutes

RESOLVED: to adopt and agree that the chairman sign as a correct record the confidential minutes of the committee meeting held on 10 July 2018.

16 Interim performance and development review of the chief executive (see confidential minute)

Councillor Ian White, Co-Chair of the Joint Audit and Governance Committee addressed the committee on the work of the chief executive in addressing a number of issues raised by EY, the councils' external auditors and the Joint Audit and Governance Committee chairmen, which was noted by the Joint Staff Committee. Councillor Ian White then left the meeting.

The committee undertook the interim performance and development review of Mark Stone, Chief Executive, in accordance with both councils' constitution.

Committee members were pleased to note the progress the chief executive had made against his performance targets particularly the delivery of the new staff structure.

Committee members expressed continued confidence in Mark Stone's performance and leadership as the councils' chief executive and noted the direction of travel was in accordance with members' wishes.

The committee agreed to refer the stages of the chief executive's appraisal to the Joint Constitution Review Task Group for review.

RESOLVED:

To recommend to the Joint Constitution Review Group that it review the stages of the chief executive's appraisal in line with the recommendations of the joint audit and governance chairmen.

The meeting closed at 5.20pm

Chairman

Date

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item 7

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